

## Agenda

Lachat Town Farm Commission  
Lachat Town Farm at 7:30pm  
Tuesday, February 6, 2018

- A. Call meeting to order
- B. Approve January 9th, 2018 Special Meeting minutes.
- C. Financial Report - Carol Baldwin
- D. Committee Review:

### *Facility Committees:*

- 1. *Community Garden and Children's Garden/Greenhouse* - Kat McConnaughey
  - a. send request to CGers for class interest - what classes do they want, compost, gardening, etc.
  - b. set up committee for dinners - Potluck for Town and Potluck for CG
- 2. *Farmhouse/Building Committee* - Carol Baldwin, Ed Parker, Ellen McCormick
  - a. **Update on house**
  - b. **update on machine shop repairs - Ellen**
  - c. **update on barn restoration - Ed**
  - d. **garage apartment window for egress to make useable - Jonathan Luiz**
  - e. **decision on handicap ramp color - warm weather coming to paint**
- 3. *Grounds Committee - Stirling*
  - a. **possible surveillance of the property for security - price - Nest.com?**
  - b. **stack wood received from DPW**
  - c. **schedule crew to cut wood along perimeter of field for future fire wood**
  - d. **pruning of apple tree should take place by the end of the month - Green Cross**
- 4. *Farm Committee - Production Garden/Greenhouse* - Terry Cho
  - a. **building of a goat house, chicken coop and rabbit hutch - discuss Lowe's grant for this**
  - d. purchase a small shredder for the compost pile? Take a vote
  - e. **wish list of needs for farm - heater from Farmtek.com for greenhouse - give literature - take vote**
  - f. **use of the greenhouse for seedlings, microgreens - CGers would like to use for growing their seedlings - make decisions on what's going to be grown - Terry Cho**
  - g. goats?
  - h. **need list of jobs for interns this spring**

### *Operations Committees:*

- 5. *Program Committee: Lily, Anita*
  - a. **update on programming for winter**
  - b. **discuss request from Kristen Ancker to give talk at farm on "Parenting the positive way"**
  - c. **update on S/S/S/ on January 26th - Ellen; Feb 23rd artist will be Steven Subject, vocalist.**
- 6. *Fund-Raising and Events Committee:*
  - a. **update from Carol Baldwin on year-end appeal - bring list of needed purchases for votes**
  - b. **grant for brush hog to mow fields and keep invasives down**
  - c. Grant Award from Town of Weston from - have we received it? What about 2018 grant?
- 7. *PR/Outreach Committee* - Lily and Anita
- 8. *Farmers Market Committee:* - Elizabeth Zeppernick
  - a. **update on 2018 plans**
- 9. *Friends of Lachat:*
  - a. discussion on status of stewardship agreement, insurance for property and liability, and the meeting with BOS on March 1st
- 10. *New Business:*
  - a. **discuss any new business ideas, etc.**

**\*\*We have a large agenda and the priority items for discussion are in boldface type.**

## **Committee Projects - 2018**

### **Community Garden Committee:**

1. Move the compost bins from the greenhouse area into the CG
2. Set up schedule for mowing and weeding in the garden for 2018
3. Set up programming for the classes this winter in the farmhouse - work with Lily
4. Get new source for organic soil to be dropped at end of April - Ellen to help
5. Consider some new smaller beds for flowers, inside fencing, etc.
6. Plan two potluck dinners for next season
7. Plan a gathering for CGers for the holidays
8. Set up a volunteer Committee for the CG
9. Make up a wish list for the CG

### **Children's Garden:**

1. Fencing around garden to fulfill AG Grant
2. Work on exfoliating and planting the bank in the Ch. G.
3. CH. G to be used for summer programming for children - produce to be sold at FM or given to Social Services

### **Building Committee: Farmhouse/Garage apartment/Machine Shop**

1. put in shelves and hooks in closets - almost done
2. Put doorknobs on closet doors - almost done
3. Paint handicap ramp with deck ramp and regular outdoor paint for railings
4. put in exit window for garage apartment
5. clean out bays in garage apartment
6. take down screens and put up storm windows on garage apt.\*
7. move filing cabinets into office space (one of them is in barn)\*
8. purchase two Shark vacuum cleaners at Costco or BBB (have coupon)
9. Clean out the Machine shop
10. Ask CLASP if we can have the potbelly stove at Dan Offut's barn and the tall metal structure with basket drawers \*
11. Finish up all the little details that need to be completed for farmhouse - Dave Gengo
12. Painting of the well house in the spring Ellen, Larry Ligget and Georgie Silk painting
13. Redo the bulkhead door into cellar - Dave Gengo to complete
14. Purchase of refrigerators for the farmhouse and the garage apartment - part of grant for Garage apartment that needs to be fulfilled by May
15. Set up schedule of volunteers for cleaning all the buildings weekly
16. Remove refrigerator from garage bay and upstairs garage apartment
17. Need oilcloth rug for kitchen floor because of spaces in flooring
18. Clean out garages and machine shop

**Grounds Committee:**

1. Mow the ski hill for sledding - Done
2. Prepare driveways for plowing - town project
3. Get prepared for more firewood to be dropped from the DPW for bonfire - Done
4. get more chips for the pathways that have been started - check in with Bonnie Troy, DPW, Lou Ten and Carol's friend at Sporre.
5. Set up arrangement with Key Club to pick up recyclables and deposit bottles & cans after events on Friday evening
6. Continue working on pathways up to upper parking, etc.

**Farm Committee: Terry Cho**

1. Production garden
2. Greenhouse planting this year - CGers to use for seedlings?
3. Goat House, rabbit hutch and chicken coop buildings - who will build and where
4. New bees and new bee hives - Terry Cho
5. Pollinator garden update
6. Fencing for the children's garden area - part of the AG Grant to be fulfilled by May
7. Make up wish list for farm
8. Drop stones at the drip line edge of the greenhouse on both sides for drainage
9. Farmtek propane heater for the greenhouse
10. Michelle Fracasso giving the farm raised beds for the children's garden - when?
11. New source of organic soil for CG in Monroe

**Programming Committee/PR Outreach: Lily, Anita, Ellen, Carol**

1. Discussion of programs for 2018
2. Singer/Songwriter/Salons for Last Friday of the month in farmhouse
3. Programs for the farmhouse all winter
4. Programs for the rest of the season
5. Publishing of lists of programs both on social media, newspaper, town website and on our Lachat website.
6. Set up protocol for holding classes in the farmhouse - who does what + cleanup
7. Set up committee to help with programs
8. Educational programs for birthday parties
9. Advertising on social media, etc. - create a schedule of dates for various programs and events
10. develop plan to provide information to schools and local websites about the farm and its upcoming programs - Lily and Anita
11. Hurlbutt Buzz advertising for on-going programs - Lily and Anita
12. Connect community garden communication and responses, etc. with the website - Gayle

**Farmer's Market Committees:**

1. Meeting with Lori Cochran, Elizabeth Zeppernick, E McCormick
2. Update plans for 2018